

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 1/12/05
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

<ul style="list-style-type: none"> x Sharlene Bryant x Cathy Bennett x Cheryl McQueen Deborah Merrill x Gary Imes Joyce Sims x Paul Carr x Rick Debell x Thelma Hayter Jeffrey Poole 	Others: <ul style="list-style-type: none"> x Tim Sullivan X Kellie Fessler x Sandy Flores x Myran Harris X Sara Parks x Mike Frost x Christie Harris
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Attendees:

<ul style="list-style-type: none"> x Alamance-Caswell Albemarle x Catawba x Centerpoint x Crossroads x Cumberland x Durham x Eastpointe x Edgecombe-Nash x Foothills Guilford X Johnston x Lee-Harnett x Mecklenburg x Neuse x New River 	<ul style="list-style-type: none"> x Onslow x OPC x Pathways x Pitt Riverstone x Roanoke-Chowan x Rockingham x Sandhills/Randolph x SE Center x SE Regional Smoky Mountain x Tideland x VGFW x Wake x Western Highlands x Wilson-Greene
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Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
 - Upcoming checkwrites:** Jan 14, 21 Feb 4, 11, 18
 - Tim Sullivan:** Update Medicaid issues
 - BugCentral Status**
 - Key CSRs**
 - Operations Support:** File Maintenance, Security, and Help Desk
 - Area Programs joining this week:**
2. **Area Programs**
 - Roll call
 - Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
 - Review Jan. 7th checkwrite results
 - Questions/comments about Upcoming checkwrites – Jan 14, 21 Feb 4, 11, 18
 - Agenda items
 - Prior Approval Training Changed to Thursday February 3rd Umstead Auditorium
 - Health Choice Eligibility is on browser screen and y/n indicator on report IPKR373
 - Increasing access to MRMI funding
 - Reminder to Close the Budget Router Flag when a Pop Group is out of Funds
 - IPRS Questions or Concerns –
 - Tim Sullivan & Christie Harris – MMIS Updates
 - Medicaid Questions or Concerns
 - Updates to Roll Call?
 - Any other area program questions/comments?
 - DMH and/or EDS concluding remarks.

Next Meeting: January 19, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review Jan 7th checkwrite: Quite a few area programs are out of budget dollars and had a lot of denials because of this.
2.	Upcoming Checkwrites: Jan 14, 21 Feb 4, 11, 18 – Recoupments go in on this week's checkwrite. Checkwrite could be delayed.
3.	Tim Sullivan - Update Medicaid issues – I attended a meeting regarding direct enrolled providers last Wednesday and talk to Carol Robertson and Barbara Brooks with the 5 concerns. They did not change their idea on contractors. Received memo on 1/11/05 on TLP Bypass H0036.
4.	Bug Central Status: 2 bugs: 0 in customer review, 2 in process
5.	Key CSRs: 8329 recoupments which are going on this week's checkwrite. NCECS CSR is next in priority.
6.	Operations Support – File Maintenance, Security

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review Jan 7 th checkwrite
4.	Questions/Comments about upcoming checkwrites: Jan 14, 21 Feb 4, 11, 18

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No. Topics

5. Agenda items

Prior Approval Training Changed to Thursday **February 3rd** Umstead Auditorium

Q: Sandy (Crossroads) – I received a memo dated 11/30 stating that LME are required to do utilization review. Is this accurate?

A: A memo went out asking who wanted to participate in a pilot project to submit Medicaid prior approvals instead of Value Options. You have to send a letter to the Division by 1/31/05 if you want to participate. So far we have three area programs signed up. Utilization review will be required 7/1/05 whether you submit a file of Medicaid prior approvals or continue to call them in. Prior approval for State services on IPRS is still being discussed.

Q: Kathy (Rockingham) – Which meeting are you talking about?

A: The training on 2/3/05. Thelma will send out information, please respond back to her if you are planning to attend.

Q: Lou (Tideland) – Is this just for the pilot program?

A: We have set a time period of 60 days for any LME who wants to test their competency to submit prior approvals to be able to do utilization review. The Division will use the competency test to decide who will be able to submit prior approvals for utilization reviews come July 2005.

6.

Q: Bonnie (Centerpoint) – Will we have a clear idea of what we're suppose to send to the State?

A: We are hoping so.

Health Choice Eligibility is on browser screen and y/n indicator on report IPKR373

Increasing access to MRMI funding. MRMI funding is being added to ADSN pop group with additional checks added to the criteria so that claims coming in with mental health or substance abuse diagnosis will have access to these funds. Hopefully this will go into effect for the checkwrite this weekend.

Reminder to Close the Budget Router Flag when a Pop Group is out of Funds. Send to Jay Dixon and Rick Debell. Report IPDR3871 shows if you are running out of money.

IP Address – we still need five area programs to send this address to Horace Macon (919-816-3233). ITS will begin an audit and we have to provide current information.

Timely filing claims – You can quit sending those in.

Those signed up to do the pilot for NCECS, we will send documentation this week for the pilot next week. Everyone else we will send you the documentation before 2/3/05 training.

IPRS Questions or Concerns –

Tim Sullivan/Christie Harris – MMIS Updates – We are in conversation with DMA on commercial insurance overrides. No word on other concerns. I attended a meeting regarding direct enrolled providers last Wednesday and talked to Carol Robertson and Barbara Brooks about the 5 concerns. They did not change their position on contractors. EDS received a memo on 1/11/05 on TLP Bypass H0036.

Q: Tommy (Sandhills) – In the Medicaid bulletin it stated that fees are being revised. Is that correct? If so is there something you can send out.

A: If you're getting an increase in rate and submit before 1/15/05, you will get the old rate. The fee schedule should be available 2/1/05.

Q: It was stated in the December bulletin 90862 & 90804 therapy charges are not allowed to be bundled. Any idea on where I can find this?

A: Christie will check on this.

Q: Are they required to enroll? And if they do not enroll, can we enroll them?

A: Yes it is required if they are contractors and no you can't enroll them.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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Q: When are direct enrolled rates effective?

A: We think on 2/1/05, but we will get back with you on this.

Q: Tom (Western-Highlands) – any follow up to 1551 denials?

A: We have an SE making the necessary changes, however DMA will have to sign off. We are moving forward.

Q: Back in December there was a discussion that more direct billing training sessions were going to be added. They are all full, so will there be additional ones?

A: If you were already enrolled and received confirmation for the Dec sessions, you were then automatically enrolled in the sessions going on this week. They did fill up fast and we did morning and afternoon sessions. If you are not enrolled in a session but live near where one of the sessions is going on, you can show up and we will try to get you into the training as space allows.

Medicaid Questions or Concerns

Q: Do you know why we are getting a busy signal when calling the 800#?

A: We are experiencing high call volume and working on that. Try calling first thing in the morning or around lunch.

C: Kim (Neuse) – has also been getting a busy signal.

6. **Any other area program questions/comments:**

Q: Any updates on the rate spreadsheet.

7. A: The rate spreadsheet is still a work-in-progress.

Updates to Roll Call?

DMH and/or EDS Concluding Remarks:

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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